

## Summary of Safeguarding Information for Visitors and Volunteers

FOLIO Sutton Coldfield is committed to the highest standards in protecting and safeguarding the children and vulnerable adults entrusted to our care.

Our charity will support all children and vulnerable adults by:

- Promoting a caring, safe and positive environment
- Encouraging self-esteem and self-assertiveness
- Effectively tackling bullying and harassment

We recognise that some children and vulnerable adults may be the victims of neglect, physical, sexual or emotional abuse. Trustees, volunteers, commissioned employees and other persons working with or supporting children and vulnerable adults are well placed to identify such abuse.

At FOLIO Sutton Coldfield, in order to protect children and vulnerable adults, we aim to:

- Create an atmosphere where all children and vulnerable adults can feel secure, valued and listened to
- Recognise signs and symptoms of abuse
- Respond quickly, appropriately and effectively to cases of suspected abuse

If you have a concern that a child or vulnerable adult is being harmed, is at risk of harm, or you receive a disclosure (intentionally or unintentionally) you **must** contact the following trustee as quickly as possible.

**Designated Safeguarding Lead:  
NORAN FLYNN**

Telephone: 07552238852

Everyone working with or supporting vulnerable adults, children and their parents and carers should be aware that:

- Their role is to listen and note carefully any observations which could indicate abuse.
- They should not attempt to investigate once the initial concern is raised
- They should involve the Designated Safeguarding Lead (DSL) immediately
- Disclosures of abuse or harm from children and vulnerable adults may be made at any time.

***If anything worries you or concerns you, report it straight away.***