

## **FOLIO Sutton Coldfield Safeguarding Agreement**

Safe working practice for the protection of children, young people, adults, volunteers and staff at FOLIO Sutton Coldfield.

- The welfare of the children and young people is paramount (Children Act 1989).
- Trustees, volunteers, commissioned employees and other persons are responsible for their own actions and behaviour and should avoid any conduct that would lead any reasonable person to question their motivation and intentions.
- Trustees, volunteers, commissioned employees and other persons should discuss and take advice promptly from their line manager or Designated Safeguarding Lead over any incident that may give rise to concern.
- Records should be made of any such incident and of decisions made and further actions agreed, in accordance with the policy for keeping and maintaining records.
- Trustees, volunteers, commissioned employees and other persons should apply the same professional standards regardless of gender, ethnicity or sexuality.
- All trustees, volunteers, commissioned employees and other persons should know the name of their designated safeguarding lead for child protection, be familiar with local child protection arrangements and understand their responsibilities to safeguard and protect children, young people and adults.
- In whichever capacity trustees, volunteers, commissioned employees and other persons are working they should know the name of the designated safeguarding lead for child protection, or the equivalent individual, and know and follow relevant child protection policy and procedures.
- All trustees, volunteers, commissioned employees and other persons have a duty to report any child protection concerns to their designated safeguarding lead for child protection.
- Trustees, volunteers, commissioned employees and other persons should be aware that breaches of the law and other professional guidelines could result in criminal or disciplinary action being taken against them.

I have read and understood the above information

Signed \_\_\_\_\_ Date \_\_\_\_\_